

GENERAL INFORMATION

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PLEASE PRINT		*COMPULSORY FIELDS	
*Name of organisation			
*Postal Address		*Town/City	
*Province		*Code	
*Tel		*Fax	
*Email		*Cell	
Main contact representative			
*Title	*Name	*Surname	
*Tel	*Cell	*Email	
*Position held by main representative			
*The nature of your main business activity			
*Database contact person		Tel	Email
*Company Registration number		*Company VAT number	
CEO's/Managing Director		Tel	Email
Marketing Manager		Tel	Email
Human Resource Manager		Tel	Email
Accounts contact person		Tel	Email

CATEGORIES *(Please choose one membership category and one sub-sector)*

1. PROPERTY OWNERS <input type="checkbox"/> ASSET MANAGERS <input type="checkbox"/> DEVELOPERS <input type="checkbox"/> LISTED SECTOR <input type="checkbox"/>			
<ul style="list-style-type: none"> Fees are based on a fair estimate of the market value of a member's owned or managed property portfolio Please indicate the type of property owned by ticking the appropriate block 			
Office space <input type="checkbox"/> Retail space <input type="checkbox"/> Commercial space (Industrial) <input type="checkbox"/> Industrial space <input type="checkbox"/>			
<ul style="list-style-type: none"> Include only one third of the market value of township land, whether such land is proclaimed or not The group property portfolio is to be used for determining membership fees All employees within the member company derive a benefit from SAPOA membership This category includes Variable Loan Stock Companies and Property Unit Trusts 			
Value of Property			
Smaller than R15 million			<input type="checkbox"/>
R15 to R50 million			<input type="checkbox"/>
R51 to R100 million			<input type="checkbox"/>
R101 to R500 million			<input type="checkbox"/>
R501 million to R1 billion			<input type="checkbox"/>
R1 to R2 billion			<input type="checkbox"/>
R2 to R3 billion			<input type="checkbox"/>
R3.5 to R5 billion			<input type="checkbox"/>
R5 to R10 billion			<input type="checkbox"/>
R10 to R15 billion			<input type="checkbox"/>
Greater than 15 billion			<input type="checkbox"/>

Value of Property

2. PROPERTY MANAGERS FACILITIES MANAGERS

The asset based criteria is used to determine the fee for Property / Facilities Managers Portfolio

Smaller than R250 million	<input type="checkbox"/>
R251 million to R1 billion	<input type="checkbox"/>
R1 to R2 billion	<input type="checkbox"/>
R2 to R3.5 billion	<input type="checkbox"/>
R3.5 billion to R10 billion	<input type="checkbox"/>
R10 to R15 billion	<input type="checkbox"/>
Greater than R15 billion	<input type="checkbox"/>

3. AGENTS BROKERS PROFESSIONALS *Please tick the applicable profession (subject to be discussed)

Architects Attorneys Construction Consultants Contractors Engineers Interior designers
 Private education Professional advisory services Quantity surveyors Research Valuers
 Town and urban planning Other:

Independent broker (* Fidelity Fund Certificate required)	<input type="checkbox"/>
Small (up to 10 employees)	<input type="checkbox"/>
Medium (11 – 30 employees)	<input type="checkbox"/>
Large (more than 30 employees) (* National)	<input type="checkbox"/>

4. REGISTERED EDUCATIONAL INSTITUTIONS

5. PUBLIC SECTOR

Local authorities (Municipalities)	<input type="checkbox"/>
Parastatals (State owned entities)	<input type="checkbox"/>
Government Departments (DPW, Human settlements etc)	<input type="checkbox"/>

6. PROFESSIONAL ASSOCIATIONS / INSTITUTIONS

7. INTERNATIONAL ASSOCIATIONS

Africa	<input type="checkbox"/>
International	<input type="checkbox"/>

Each Member shall furthermore on request by the Board and within (30) thirty days after receipt of such request, or within such further period as the Board may agree, lodge with the Company at its registered office, a return (in such form as the Board may prescribe) of such particulars regarding Immovable Property owned or deemed to be owned or Interest held by such Member, so as to enable the Board to determine the basis for the calculation of such Member's annual Membership fee.

BEE STATUS

Level 1	
Level 2	
Level 3	
Level 4	
Exempt	
Other	
Previously disadvantaged SMME's	Please attach your recent BEE certificate in order to qualify for discounts.

I hereby declare that the information given on this form is a reasonable and accurate reflection of the company/organisation

*Signature	*Date
*Position Held	*Authorised Signatory

Print, sign & submit your completed form

Email your completed form for the attention of Zanoxolo Maseko at membership@sapoa.org.za by no later than 01 September 2020. **Email Subject line:** Annual Declaration Form 2021.

NB: Please note, information submitted and signed will be used for invoicing purposes.

Should any of the information change, please advise the secretariat immediately in writing, otherwise these changes will not be effected.

Enquiries: SAPOA (011) 883 0679 • membership@sapoa.org.za