

# PROCSA®

Professional Client/Consultant Services Agreements

## Professional Client Consultants Services Agreement

PROCSA Suite of Client / Consultant Agreements,  
harmonised across Professions



## PROCSA CLIENT/CONSULTANT AGREEMENTS WEBINAR 2020



### Category 1 CPD Accredited by PROCSA Constituent Bodies

This Webinar is organised to provide Clients & Professionals working in the Built Environment with an understanding of the application of the PROCSA Client / Consultant Agreements that are harmonized across the Professions in order to reduce Project risk and maintain profit for both the Clients and their Consultants.

The Webinar specifically address the risks involved in not having a Client / Consultant Agreement in place for your Projects.








Also featured will be the e-PROCSA Document Access Service and its role in increasing productivity and efficiency through the use of the online e-DOCX Document Access Portal.

The presenters are esteemed and respected individuals in their Professions, with a wealth of experience in applying their knowledge to maximum effect, in the use of the PROCSA Agreements.

In order to qualify for CPD Credits, each Delegate is required to take and obtain a 50% pass mark in an online Quiz after the Webinar.

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## WHO SHOULD ATTEND:

-  Clients / Employers / Owners / Developers
-  Project Managers
-  Principal Agents & Principal Consultants
-  Architects & Quantity Surveyors
-  Construction Health & Safety Consultants
-  Consulting Engineers
-  Government Department Personnel

## DELEGATES WILL:

- Register **on-line** for the Webinar Series
- Receive the training in your **Office** or at **Home**
- Gain awareness of the objectives of **PROCSA**
- Gain awareness of the **importance** of entering into written **Client / Consultant Agreements**
- Gain awareness of the **reasons and need**, to use to use Client / Consultant Agreements that are **harmonized** across the professions
- Get better understanding of the use and application of the PROCSA Documents: **Terms and Conditions** with the **Schedules of Variables** and **Scope of Services** Annexures
- Learn how to use the e-PROCSA Document Access Service (**e-PROCSA**) via the **e-DOCX** System on the Internet, and how it can save time and increase productivity and efficiency
- Have the opportunity to **ask** pertinent questions regarding PROCSA
- **Download** a **free** PROCSA Reference Agreement, **worth R220**
- Have the opportunity to take **notes** during the Webinars and **save them** as text files

## WEBINAR DETAILS

### HOSTED BY:



**1 x 2hr Webinar Session**

**Session Date**

**PROCSA Webinar**

**“PROCSA CLIENT/CONSULTANT AGREEMENTS”**




**13 February 2020**

<b>TIME</b>	Thursday, 13 February 2020 → 08h00 – 10h00
<b>PROVIDED</b>	Free Download of a PROCSA Reference Agreement Webinar Workbook, Attendance Certificate per delegate for CPD Credits, and Webinar Questionnaire
<b>CPD CREDITS</b>	The Webinar qualifies for Continuing Professional Development (CPD) and carries 3 hours or 0.3 Category One CPD credit from the relevant PROCSA Constituent Body

## INVESTMENT

**Webinar duration**                      **2 hours + completion of a Quiz after each Session**

**Webinar fee includes:**

-  Workbook
-  PROCSA Reference Documents worth R220
-  Certificate of Attendance

**Delegate Discounts:**

**Qualify for a discount of 10% if you are a member of any of the following PROCSA Constituent Bodies:**

- AAQS - Africa Association of Quantity Surveyors
- ACPM - Association of Construction Project Managers
- ASAQS - Association of South African Quantity Surveyors
- CESA - Consulting Engineers South Africa
- SABTACO - South African Black Technical and Allied Careers Organisation
- SAIA - South African Institute of Architects
- SAPOA - South African Property Owners Association

**The Webinar @ R995 per Delegate** including VAT

Contact: Tjaart Kruger on 010 010 7588 or [tjaart@contractsondemand.co.za](mailto:tjaart@contractsondemand.co.za)

**Book Now**

<b>PROGRAMME</b>			
<b>07:45 – 08:00</b>	<b>Pre-Start</b>		15 min
<b>08:00 – 08:05</b>	<b>Introduction</b>	<b>Cliff Hayim</b>	5 min
<b>08:05 – 08:55</b>	<b>Terms and Conditions</b> <ul style="list-style-type: none"> <li>• Definitions and Interpretation</li> <li>• Edition 4.0 Terms and Conditions</li> <li>• The Material Amendments to Terms and Conditions in Edition 4 compared to Edition 3.2</li> <li>• Questions and Answers</li> </ul>	<b>Cliff Hayim</b>	50 min
<b>08:55 – 09:15</b>	<b>Advantages &amp; Risk</b> <ul style="list-style-type: none"> <li>• Advantages and Risk of not using PSA's</li> <li>• Questions and Answers</li> </ul>	<b>Cliff Hayim</b>	20 min
<b>09:15 – 09:55</b>	<b>The e-PROCSA Document Access Service</b> <ul style="list-style-type: none"> <li>• e-CLOUD Construction</li> <li>• e- PROCSA and the e-DOCX system – maximizing efficiency</li> <li>• Questions and Answers</li> </ul>	<b>Cliff Hayim</b>	40 min
<b>09:55 – 10:00</b>	<b>Closure and Feedback</b>	<b>Cliff Hayim</b>	5 min

<b>SPEAKER</b>
<p style="text-align: center;"><b>Cliff Hayim</b></p> <p>Clifford Hayim is a registered (MRICS and SACQSP) and practicing Quantity Surveyor with a Masters Degree in Building. Internal examiner and lecturer to final year and MSc students at the School of Construction Economics and Management at the University of Witwatersrand. He is Director of Contracts on Demand, Managing Director of Ferrer Hayim Quantity Surveyors, and has been involved with JBCC since 1998 in development of JBCC Payment Certificates. The developer of KWIKfeas - financial feasibility software used in the Built Environment industry since 1995. Also the developer of the “e-CLOUD Construction” Suite of electronic productivity services, including the e-PROCSA Electronic Service.</p>

This Webinar is offered by  
**PROFESSIONAL CLIENT CONSULTANTS SERVICES AGREEMENT COMMITTEE (PROCSA)**  
in collaboration with Contracts On-Demand and SAPOA



### **Professional Client Consultants Services Agreement**

Professional Consultants Services Agreement Committee publishes the Client/Consultant Professional Services Agreement comprising of a suite of documents prepared to regulate the terms of engagement between the client and the consultants. It was compiled in the interests of standardization and good practice in the construction industry on a mandate from its following constituent bodies: AAQS, ACPM, ASAQS, CESA, SBTACO, SAIA, SAPOA.



### **Contracts On-Demand**

Contracts On-Demand (COD) is a leading company in the organization and management, of Contractual Training Workshops for the Building and Construction Industry. The company also develops and runs the “e-CLOUD Construction” Suite of Electronic Services, which include the e-JBCC and e-PROCSA Electronic Services. COD has been appointed by PROCSA to organize their training workshops.

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