



SAPOA
SOUTH AFRICAN PROPERTY
OWNERS ASSOCIATION



UNIVERSITY
OF
JOHANNESBURG

GAUTENG: UNIVERSITY OF JOHANNESBURG PSPP | Public-Sector Property Programme





► Module name

Outcomes and topics under module

Property Legislation

Contracts
Tenders
Leasing
RHA, FICA, CPA
Property Management ombudsman and EAAB
Government Immovable Asset Management Act
Public sector policies and white papers
Title deeds and conveyancing

Charters

Property Charter
Construction Charter

Property Finance

Financial management and the PFMA
Financing options
Tax issues
Property cycles
local economic factors
MPRA

Property management

Broker relations
Manager / tenant relations
Management plans and reports
Facilities management
Utilities management
Contractor negotiations and relationships
Customer satisfaction and service

Property Investments

Feasibility and viability analysis
Investment criteria for public sector
Development as an investment
Gentrification and inner city regeneration
Project management
Marketing

Property Valuations

Valuation of public buildings
Selected specialised buildings ie historical buildings
Town planning and related considerations

Green and environmental aspects

Managing environmental issues
Impact of green features

Soft skills

Functioning in a group
Strategy, mission and vision
Stress management

► Important Dates

Duration:	2 Weeks	
Block weeks:	Classes weekly 8:30 - 16:30	
Dates:	27-31 May 2019	(Block 1)
	03-07 June 2019	(Block 2)
	28 October - 01 November 2019	(Block 1)
	04 - 08 November 2019	(Block 2)

► Work Schedule

WEEK 1	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
08:30 - 10:00	Registration and Introductions	Property Management	Property Finance	Property Valuation	Green and Environmental issues	Project Brief and Presentation Skills
10:15 - 12:30	Soft skills	Property Management	Property Finance	Charters	Green and Environmental issues	Site Visit
13:30 - 14:15	Lunch	Lunch	Lunch	Lunch	Lunch	Lunch
14:15 - 15:30	Soft skills	Property Management	Property Investments	Property Legislation	MPRA	
15:50 - 17:30	Property Developments	Economics	Customer Satisfaction and Service	Property Legislation	Other Legal	
18:30	Welcome Cocktail Function					

WEEK 2	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
08:30 - 10:00	Group Project 1	Group Project 1	Group Project 1	Group Project 1	Presentations	Departure
10:15 - 12:30	Group Project 2	Group Project 2	Group Project 2	Group Project 2	Presentations	
13:30 - 14:15	Lunch	Lunch	Lunch	Lunch	Lunch	
14:15 - 15:30	Group Project 3	Group Project 3	Group Project 3	Group Project 3	Presentations	
15:50 - 17:30	Group Project 4	Group Project 4	Group Project 4	Submission of Projects	Judges Deliberation	
19:00					Gala Event	

► Delegate Quotes

1. "That was an added value session"
2. "Just the openness and humour of the lecturing team! Thank you"
3. "Extremely satisfied"



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► General Information

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