



# SAPOA PUBLICATION ORDER FORM 2018

**Full Name:** .....

**Company Name:** .....

**Postal Address:** .....

.....

..... **Code:** .....

**Tel:** ..... **Fax:** .....

**Email Address:** .....

I wish to order the following publications as indicated below -

Item No.	Description	Quantity	Members Only	Non-Members	Subtotal
			Unit Price (excl VAT)	Unit Price (excl VAT)	
1	Methods of Measuring Floor Areas		R490.00	R980.00	
2	Methods of Measuring Floor Areas - Students		Free Full time students Proof of student number required	R214.00 Part time	
3	The SAPOA Property Register		R700.00	R1400.00	
4	SA Property Review (Online only)		Free	Free	
5	SAPOA Office Vacancy Survey (OVS) Report (January, April, July & October)		Free	R1580.00	
6	SAPOA Industrial Vacancy Survey (IVS) (April & October)		Free	R1580.00	
7	The SAPOA Rate & Taxes Report (June)		Free	R1120.00	
8	Capitalization and Discount Rate Report (May & November)		Free	R1580.00	
9	Operating Cost Report (April & October)		Free	R1580.00	
10	Retail Trend Report (March, June, September & December)		Free	R1580.00	
11	Standard Retail Lease Agreement		Free	R390.00	
12	Standard Commercial Lease Agreement		Free	R390.00	
<b>GRAND TOTAL</b>					